



BOARD OF COUNTY COMMISSIONERS FOR COLUMBIA COUNTY, OREGON

Wednesday, November 28, 2018
10:00 a.m. - Room 311

BOARD MEETING AGENDA

CALL TO ORDER/FLAG SALUTE

MINUTES:

Minutes, November 21, 2018 Board meeting.
Minutes, November 21, 2018 Work Session

VISITOR COMMENTS - 5 MINUTE LIMIT

MATTERS:

- (1) First Reading of Ordinance No. 2018-4, "In the Matter of Establishing the Columbia County Local Public Safety Coordinating Council".
- (2) First Reading of Ordinance No. 2018-6, "In the Matter of Establishing the Columbia County Transit Advisory Committee and Adopting Bylaws".

HEARING:

- (1) Public Hearing, "In the Matter of Amending the Columbia County Zoning Ordinance to Address Accessory Dwelling Unit Requirements Inside Urban Growth Boundaries.

CONSENT AGENDA:

- (A) Ratify the Select to Pay for the week of 11.26.18.
- (B) Ratify Partition Plat for Emerald Meadows.
- (C) Approve Personnel Actions for Michael Paul, Jan Greenhalgh, Karen Kane and Mike Russell.
- (D) Approve budgeted Out-of-State travel for Justin Hecht for Senior Management Training in Miami, Florida.
- (E) Approve Out-of-State travel for Mike Paul for Child Fatality Review Training in Vancouver, Washington.

- (F) Order No. 48-2018, "In the Matter of Conveying Certain Real Property in Clatskanie, Oregon, to Kathleen Russell and Brenda Vassau; Tax Map ID No. 8N4W31-BO-00600 and Tax Account No. 27570".
- (G) Quitclaim Deed to Kathleen Russell and Brenda Vassau Tax Map ID No. 8N4W31-BO-00600 and Tax Account No. 27570.

DISCUSSION ITEMS:

- Public Road Event Permit for Reindeer Run

COMMISSIONER HEIMULLER COMMENTS:

COMMISSIONER MAGRUDER COMMENTS:

COMMISSIONER TARDIF COMMENTS:

EXECUTIVE SESSION:

- Executive Session under ORS 192.660(2)(e) - Real Property

Pursuant to ORS 192.640(1), the Board of County Commissioners reserves the right to consider and discuss, in either open session or Executive Session, additional subjects which may arise after the agenda is published.

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR COLUMBIA COUNTY, OREGON**

In the Matter of Establishing the)
Columbia County Local Public Safety)
Coordinating Council) ORDINANCE NO. 2018-4

The Board of County Commissioners for Columbia County, Oregon ordains as follows:

SECTION 1. TITLE

This Ordinance shall be known as Ordinance No. 2018-4. Exhibit “A”, which is attached hereto and incorporated herein by this reference, shall be known as the “Columbia County Local Public Safety Coordinating Council Ordinance”.

SECTION 2. AUTHORITY

This Ordinance is adopted under the authority of ORS 203.035 and ORS 423.560.

SECTION 3. PURPOSE

The purpose of this Ordinance is to formalize the Columbia County Local Public Safety Coordinating Council.

SECTION 4. HISTORY

The Columbia County Local Public Safety Coordinating Council (LPSCC) is a product of the 1977 Oregon Community Corrections Act. It was established by Senate Bill 1145 in 1995 to expand and strengthen Oregon’s community corrections system. The bill required every county to convene a LPSCC.

The principles behind the organization of LPSCCs is that local communities can better manage community-based correctional programs and more effectively supervise offenders in their community. These Councils create a continuum of sanctions and services for both juvenile and adult offenders that result in a seamless system that emphasizes the prevention of criminal activity and community safety.

LPSCCs in Oregon engage in a variety of activities to improve system-wide communication and collaboration. Their primary activities include coordinating justice policies and operations among local governments, public safety agencies and community organizations; planning and developing improvements in the county’s criminal and juvenile justice systems; and reducing crime and recidivism in the county.

LPSCC includes decision makers from criminal justice and related entities in the County. Membership is outlined in ORS 423.560, and is designed to represent a broad range of community corrections services. Columbia County's LPSCC includes a citizen member, criminal and juvenile justice officials, law enforcement officers, elected city and County officials, and relevant public services professionals

ORS 423.560, requires that the Board of County Commissioners shall convene a local public safety coordinating council, with minimum duties as set forth herein.

SECTION 5. ADOPTION

The Columbia County Local Public Safety Coordinating Council Ordinance, which is attached hereto, labeled Exhibit "A", is hereby adopted.

SECTION 6. SEVERABILITY

If any provision of this Ordinance, including Exhibit "A," is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the remaining portions thereof.

SECTION 7. AMENDMENTS.

The Board of County Commissioners may, by order, amend Exhibit "A", as may be necessary to correct scrivener's errors.

DATED this _____ day of _____, 2018.

Approved as to form by

BOARD OF COUNTY COMMISSIONERS
FOR COLUMBIA COUNTY, OREGON

By: _____
Office of County Counsel

By: _____
Margaret Magruder, Chair

Attest:

By: _____
Henry Heimuller, Commissioner

By: _____
Recording Secretary

By: _____
Alex Tardif, Commissioner

First Reading: _____

Second Reading: _____

Effective Date: _____

COLUMBIA COUNTY LOCAL PUBLIC SAFETY COORDINATING COUNCIL
ORDINANCE

**SECTION 1. COLUMBIA COUNTY LOCAL PUBLIC SAFETY COORDINATING
COUNCIL CREATED; MEMBERSHIP.**

A. Creation. There is hereby created the Columbia County Local Public Safety Coordinating Council (hereinafter referred to as the “LPSCC” or the “Council”).

B. Membership.

1. Voting Members. LPSCC shall consist of fifteen (15) voting members appointed by the Board of Columbia County Commissioners (hereinafter referred to as the “Board”). The voting members shall be as follows:

- a. A police chief;
- b. The Columbia County Sheriff;
- c. The Columbia County District Attorney;
- d. A State Court Judge;
- e. A public defender or defense attorney;
- f. The Director of the Department of Community Justice;
- g. A County Commissioner;
- h. The Department of Community Justice Juvenile Supervisor;
- i. The Columbia County Director of Public Health;
- j. A mental health Director;
- k. A representative of a community-based non-profit organization that provides services to victims of crime;
- l. One lay citizen;
- m. Two City Representatives;
- n. The Columbia County Jail Commander/Jail Manager.

2. Non-Voting Members. LPSCC shall consist of seven (7) non-voting members appointed by the Board. Non-voting members shall not be counted in determining whether a quorum is present. The voting members shall be as follows:
 - a. A representative of the Oregon State Police selected by the Superintendent of State Police;
 - b. A representative of the Oregon Youth Authority selected by the Director of the Oregon Youth Authority;
 - c. A representative of a community-based non-profit organization that provides services to victims of crime;
 - d. A State Court Judge;
 - e. A public health representative;
 - f. A City representative;
 - g. A representative of the Oregon Department of Human Services.
3. Process for Appointment of a police chief, State Court Judge, Defense Bar Representative; and City Representative.
 - a. The police chief member will be appointed by the police chiefs in the County prior to County appointment. Upon vacancy in the position, LPSCC will contact the police chiefs in the County to fill the vacancy. LPSCC shall forward information regarding the selected Police Chief to the Board of County Commissioners for County appointment.
 - b. The State Court Judges and defense bar representative will be appointed by the Presiding Judge of the Columbia County Circuit Court. Upon vacancy in the position of State Court Judge or defense bar representative, LPSCC will contact the presiding judge of the Columbia County Circuit Court to fill the vacancy. LPSCC shall forward information regarding the selected State Court Judge or defense bar representative to the Board of County Commissioners for County appointment.
 - c. The City Representatives will be selected by the cities in the County. Upon vacancy in the position of City Representative, LPSCC shall contact the Cities in Columbia County to fill the vacancy. LPSCC shall forward information regarding the selected City Representative to the Board of County Commissioners for County appointment.
4. Process for Appointment of OSP and OYA Representatives. Representatives of the Oregon State Police and the Oregon Youth Authority shall be selected by the Superintendent of the Oregon State Police and the Director of the Oregon Youth Authority, respectively. Upon vacancy in the position of Oregon State Police Representative or Oregon Youth Authority Representative, LPSCC shall contact

the Superintendent or Director to fill the vacancy. LPSCC shall forward information regarding the selected Representative to the Board of County Commissioners for County appointment.

5. Process for Appointment of Other members. Except as provided in paragraphs 3 and 4, above, the Board of County Commissioners shall appoint members to the LPSCC to fill vacancies upon nomination of the LPSCC. If nominations are not timely received by the Board the Board may advertise for qualified persons interested in serving and may appoint Members from such list. Member vacancies shall be filled for the remaining term of the vacant position, if any.
6. Initial Members. The initial members of the LPSCC and their staggered terms are set forth in Attachment 1, which is attached hereto and is incorporated herein by this reference.
7. No compensation. Members of the LPSCC shall serve without compensation other than reimbursement for duly authorized expenses. The Board may, by order, establish a per diem allowance and mileage expenses and otherwise authorize reimbursement of expenses occur.
8. Terms/Vacancy. Appointments shall be for three years, ending December 31st. Initial appointments shall be staggered so that continuity of LPSCC is assured. Vacancies shall be filled for the remaining term of the vacant position. The appointing authorities described herein shall fill a vacancy over which they have appointment authority within three months of a vacancy or as soon as possible.
9. Role of Staff. The Board of Commissioners may appoint one or more employees to manage the LPSCC. Staff shall serve at the pleasure of the Board of County Commissioners.

SECTION II. MEMBERSHIP REQUIREMENTS; POLICIES

A. Local Public Safety Coordinating Council Duties. LPSCC shall:

1. Develop and recommend to the County Board of Commissioners a plan for use of state resources to serve the local offender population and state and local resources to serve the needs of that part of the local offender population who are at least 15 years of age and less than 18 years of age, which plan must provide for coordination of community-wide services involving prevention, treatment, education, employment resources and intervention strategies.
2. Coordinate local criminal justice policy among affected criminal justice entities.
3. Develop and recommend to the County Board the plan for use of state resources to serve the local youth offender population.
4. Coordinate local juvenile justice policy among affected juvenile justice entities.

5. Develop and recommend to the Board a plan designed to prevent criminal involvement by youth. The plan must provide for coordination of community-wide services involving treatment, education, employment and intervention strategies aimed at crime prevention.
 6. Create a facility advisory subcommittee when provided within the information described in ORS 169.690. The subcommittee shall comply with ORS 423.565(4).
 7. If a written plan of action has been provided to the LPSCC under ORS 165.127, annually review the plan and, if appropriate, make written recommendations to the District Attorney for plan improvements.
- B. LPSCC requirements. LPSCC members shall at all times adhere to the following membership requirements:
1. Meetings. Members shall attend meetings. It is the responsibility of members to notify the Chair of an intended absence from a meeting. If a member has two unexcused absences in a twelve month period the Chair may ask for their resignation.
 2. Conflicts of Interest. Members shall adhere to all state laws, rules and regulation regarding conflicts of interest and rules of ethics for public officials.
 3. Policies and Procedures. Members of LPSCC shall adopt and adhere to bylaws which shall not be inconsistent with the Ordinance or applicable laws, rules or regulations. A copy of all bylaws shall be provided to the Board of County Commissioners and to the Office of County Counsel.

SECTION III. MEETING PROCEDURES

- A. Compliance with Public Meeting Act. LPSCC will conduct meetings in accordance with ORS 192.610 through ORS 192.690.
- B. Regular Meetings. LPSCC shall establish a regular public meeting schedule annually as provided in its policies and procedures.
- C. Special Meetings. LPSCC may hold special meetings and emergency meetings in compliance with ORS 192.610 through ORS 192.690.

Public Comment

- D. Roberts Rules of Order. Meetings shall be conducted in accordance with Robert's Rules of Order.
- E. LPSCC shall allow public comment during all regular meetings. Public comment may be limited to three (3) minutes. The Council shall aspire to conduct outreach to the public through standard information dissemination regarding its progress on general local criminal justice policy among affected criminal justice entities, to the extent practicable.
- F. Compliance with Law. Meetings shall be held in compliance with Title VI of the Civil

Rights Act of 1964, Section V of the Rehabilitation Act of 1993, and will all applicable requirements of federal and state civil rights and rehabilitation statutes, rules and regulations, including the Americans with Disabilities Act of 1990, ORS 659.45, and all regulations and administrative rules established pursuant to those laws.

G. Quorum. A majority of appointed voting members shall constitute a quorum.

SECTION IV. OFFICERS AND COMMITTEES

A. Officers. The Council shall elect one member to serve as Chair of LPSCC, one member to serve as Vice-Chair with the power to act as the Chair in the Chair's absence. The Chair and Vice-Chair shall serve one-year terms. Officers shall be elected at the first regular meeting of the year.

B. Duties of Chair. The Chair shall:

1. Preside over and be entitled to vote at all meetings of LPSCC at which s/he is present.
2. Serve as executive officer of LPSCC.
3. Facilitate leadership.
4. Ensure correct meeting procedure is followed. Decisions may be made by a majority of the members present provided the members present constitute a quorum of the entire membership.

C. Duties of Vice-Chair. The Vice-Chair performs the duties of the Chair in the absence of the Chair and performs such other duties as assigned by the Chair.

D. Teams and Sub-Committees.

1. The Chair may appoint one or more committees upon approval of the Council.
2. Sub-Committees and teams shall consist of at least three (3) members. A majority of a subcommittee/team shall constitute a quorum.
3. Teams and Sub-Committees shall comply with Oregon's public meetings laws.

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR COLUMBIA COUNTY, OREGON**

In the Matter of Establishing the Columbia
County Transit Advisory Committee and
Adopting Bylaws

ORDINANCE NO. 2018-6

The Board of County Commissioners for Columbia County, Oregon, ordains as follows:

SECTION 1. TITLE

This Ordinance shall be known as Ordinance No. 2018-6, and Exhibit A shall be known as the Columbia County Transit Advisory Committee Bylaws.

SECTION 2. AUTHORITY

This Ordinance is adopted under the authority of ORS 184.758, ORS 184.761, ORS 203.035, and ORS 391.800 to 391.830.

SECTION 3. PURPOSE

The purpose of this Ordinance is to establish the Columbia County Transit Advisory Committee and adopt its governing bylaws, in compliance with the Statewide Transportation Improvement Fund ("STIF") (ORS 184.758(1)(b), ORS 184.761, and OAR Chapter 732, Division 040) and the Special Transportation Fund for the Elderly and Disabled ("STF") (ORS 391.800 to 391.830 and OAR Chapter 732, Division 5). The Committee shall advise the Columbia County Board of Commissioners on local and regional transportation services funded through STIF and STF.

SECTION 4. HISTORY

The Board of Commissioners first established the Columbia County Citizens Transportation Advisory Committee on December 15, 2004, to advise and assist the Board on the distribution of monies from the Special Transportation Fund for the Elderly and Disabled ("STF"). The committee met the requirements of STF, which included membership criteria and committee tasks.

In 2017, the Oregon Legislature adopted HB 2017 creating the Statewide Transportation Improvement Fund ("STIF"). STIF provides funding to expand public transportation service in Oregon. Under STIF's implementing rules, an advisory committee is required to review the County's proposed projects and make funding recommendations based on certain criteria. The advisory committee membership requirements and tasks for STIF differ from those of STF. Rather than have separate advisory committees for STF and STIF, the County, through this ordinance, is establishing one combined advisory committee with governing bylaws that meet both STF and STIF laws and regulations.

SECTION 5. ADOPTION

The Columbia County Transit Advisory Committee Ordinance is hereby adopted, establishing the Columbia County Transit Advisory Committee and adopting its governing bylaws, which are attached hereto as Exhibit A and incorporated herein by this reference.

SECTION 6. SEVERABILITY

If by any provision of this Ordinance, including Exhibit A, is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the remaining portions thereof.

SECTION 7. AMENDMENTS

This Ordinance, including Exhibit A, may be amended by Board order to correct scrivener’s errors.

DATED this _____ day of _____, 2018.

Approved as to form by

BOARD OF COUNTY COMMISSIONERS
FOR COLUMBIA COUNTY, OREGON

By: _____
Office of County Counsel

By: _____
Margaret Magruder, Chair

Attest:

By: _____
Henry Heimuller, Vice Chair

By: _____
Recording Secretary

By: _____
Alex Tardif, Commissioner

First Reading: _____

Second Reading: _____

Effective Date: _____

EXHIBIT A

COLUMBIA COUNTY TRANSIT ADVISORY COMMITTEE

ARTICLE 1 Name

The name of this organization shall be the Columbia County Transit Advisory Committee.

ARTICLE 2 Citations

This Committee and these Bylaws are established to advise and assist Columbia County in carrying out the purpose of the Statewide Transportation Improvement Fund (STIF) and the Special Transportation Fund for the Elderly and Disabled (STF). This includes carrying out the requirements of ORS 184.758(1)(b), ORS 184.761, and OAR Chapter 732, Division 040 for STIF and ORS 391.800 to 391.830 and OAR Chapter 732, Division 5 for STF.

This Committee shall therefore serve as the STF Advisory Committee and STIF Advisory Committee for Columbia County and the Columbia County Board of County Commissioners.

ARTICLE 3 Definitions

The following definitions shall apply to the terms used in these Bylaws:

1. "Areas of High Percentage of Low-Income Households" shall mean geographic areas within Columbia County that are determined to have a high percentage of low-income households. Pursuant to OAR 732-040-0035(2)(a), it shall be the responsibility of the Advisory Committee to gather data and to seek public input, and to make a determination as to the areas of Columbia County in which high percentages of low-income households exist, and to publish said determination in its Committee minutes and printed public materials.
2. "Bicycle and Pedestrian Advocates" shall be individuals representing either organizations or standing committees associated with local governments within Columbia County, which advocate for and promote bicycle and pedestrian-related issues, goals, projects, or interests, or which exist to advise local government elected officials on matters related to bicycle and/or pedestrian traffic safety and enforcement, pathways and travel lanes, project planning and development, and promote public events.
3. "Board" shall mean the Columbia County Board of Commissioners.
4. "Committee" shall mean the Columbia County Transit Advisory Committee, which serves as both the STIF Advisory Committee or STF Advisory Committee for

Columbia County.

5. "Employer Representative" shall mean any employee, supervisor, manager, or owner of a business enterprise legally operating within the boundaries of Columbia County.
6. "Environmental Advocates" shall be individuals representing either organizations or standing committees associated with local governments within Columbia County which advocate for any of a wide range of environmental issues, goals, projects, or interests, or which exist to advise local government elected officials on matters related to the environment or to environmental features of public property.
7. "Local Government Representative" shall mean an employee of Columbia County, or a municipal or special district governmental organization formed and organized under the Oregon Revised Statutes and operating within the jurisdictional boundaries of Columbia County.
8. "Low-Income Individuals" or "person with low income" shall mean individuals with an income at or below 200% of poverty guidelines for individuals updated periodically in the Federal Register by the U.S. Department of Health and Human Services under the authority of 42 U.S.C. 9902(2) for the 48 Contiguous States and the District of Columbia.
9. "Low-Income Households" shall mean households within Columbia County with a total household income at or below 200% of poverty guidelines for households updated periodically in the Federal Register by the U.S. Department of Health and Human Services under the authority of 42 U.S.C. 9902(2) for the 48 Contiguous States and the District of Columbia.
10. "Major Destination" shall mean a well-known and commonly recognized destination within Columbia County, which may either be at one physical location or a group of destination locations within an industry (ex. local wineries or craft beer breweries.) A "Representative of Major Destinations" may be an employee, manager or owner of a destination or representing a destination industry group, or a member of an organization that promotes tourism within Columbia County generally.
11. "Non-Profit Public Transportation Service Provider Representative" shall mean a representative of a non-profit transportation service engaged in providing public transportation services within the County, regardless of whether or not this entity receives public transportation funding.
12. "Person(s) with Disabilities" shall mean individuals with disabilities that limit or constrain any aspect of their daily life, and may include, but is not necessarily limited to, physical, intellectual, cognitive, developmental, and/or emotional disabilities.
13. "Persons With Limited English Proficiency" shall be persons as defined in Columbia County's Language Access Plan adopted by the Board of

Commissioners, who did not speak English as their original language and who may have limited proficiency in either speaking or understanding written or spoken English, or both.

14. “Public Transportation Service Provider Representative” shall mean a representative of a publically managed transportation service engaged in providing public transportation services.
15. A “Representative of Educational Institutions” shall mean a person who is employed by or on the Board of Directors of a K-12 public school; chartered or state-licensed private K-12 school, community college, university, private college, or trade school serving residents of Columbia County.
16. “Representative of Low Income Individuals” shall be a person representing the needs of low-income transportation system users, and who, through association with groups or individuals is familiar with special transportation needs of low-income users.
17. “Representative of Persons With Disabilities” shall be someone representing the needs of disabled transportation system users, and who, through association with groups or individuals, or facilities serving persons with disabilities, is familiar with the special transportation needs of disabled users.
18. A “Representative of Persons With Limited English Proficiency” shall be someone representing the needs of transportation system users with limited English proficiency, and who, through association with neighborhood groups, local school groups, social service or non-profit agencies, is familiar with the transportation needs of limited English proficiency users.
19. “Senior” or “Elderly” shall mean persons sixty (60) years of age or older. A “Senior Representative” shall be someone, who may also be a senior, representing the needs of elderly transportation system users, and who, through association with groups or individuals, or facilities serving seniors, is familiar with the special transportation needs of elderly users.
20. “Social and Human Service Provider Representative” shall mean a representative of a social services, human services, or health services agency operating within Columbia County. Said agency may be a public agency, a non-profit agency, or a not-for-profit institution such as a health center.
21. “Social Equity Advocates” shall be individuals representing either organizations or standing committees associated with local governments within Columbia County which advocate for equity for groups of persons who may be disadvantaged due to but not limited to ethnicity; income or other economic circumstances; limited English proficiency; homelessness; citizenship status; gender identity; sexual orientation; or which exist to advise local government elected officials on matters related to equity.
22. “Transit Dependent User” shall mean an individual who is dependent on public

transportation for mobility due to economic reasons or due to other special transportation needs.

ARTICLE 4 Function

Section 1. Purpose: The Committee shall assist the Board in tasks and duties supporting local and regional transportation services funded through the Special Transportation Fund (STF) and State Transportation Improvement Fund (STIF) and allocated to Columbia County, for distribution to Public Transportation Service Providers within and adjacent to Columbia County. The Committee's functions also include promoting and educating the public on the acceptance and usage of the transit system.

Section 2. Major Tasks:

1. The Committee's tasks related to STF shall be, as follows:
 - (a) To review, advise, and assist in the distribution of monies from the STF as set forth in OAR 732-005-0010; and
 - (b) To make recommendations to the Board on other matters relating to the provision of special transportation services in Columbia County, including:
 1. Identifying the transportation needs of Columbia County residents who are veterans, seniors, commuters, students, persons with disabilities, and other users of public transportation;
 2. Identifying and coordinating the use of available resources;
 3. Recommendations regarding general public transportation services;
 4. Advocating for new and expanded public transportation services in Columbia County;
 5. Planning for public transportation services; and
 6. Making the most productive use of all available public transportation funds.
2. The Committee's tasks related to STIF shall be, as follows:
 - (a) To review and advise staff on the development of the local STIF Plan, consistent with the guidelines promulgated by State administering agencies;
 - (b) To review all projects proposed for inclusion within the STIF Plan, and prioritize the approved projects, including the funding level for each project to be included within the STIF Plan;
 - (c) To develop a process for monitoring and evaluating projects to ensure that Public Transportation Providers that have received funds are applying the funds in accordance with and for the purposes described within their project proposal; and
 - (d) If requested, and in the manner directed by directed by the Board, review and advise staff on the methodology for distribution of STIF Formula Program monies allocated to Columbia County;

Section 3. STIF Plan Duties: In addition to the major tasks described, above, the

Committee shall perform the following STIF Plan duties consistent with the administrative requirements set forth under OAR Chapter 732, Division 040, as defined by Columbia County:

- (a) Hold public meetings to assist and advise staff with the development of the County's local STIF Plan, including components of the Plan developed by or for other Public Transportation Service Providers within the County;
- (b) Gather data and seek public input regarding low-income households within the County, including those within the corporate limits of municipalities within the County, and make and publish a determination of where those communities exist for purposes of guiding the STIF Plan;
- (c) Review every project proposed for inclusion in the County's STIF Plan and make a determination whether to recommend inclusion or rejection of the project for the STIF Plan;
- (d) Advise and assist staff by recommending projects to be included in the STIF Plan; the priority of each project in the Plan; and the level of project funding to be included for each project, consistent with the County's allocation process for the distribution of Formula Fund moneys;
- (e) Consider the criteria established under OAR Chapter 732, Division 040 when identifying Projects for inclusion in the STIF Plan, including but not limited to: expanded service and frequency in areas with a high percentage of low income households; improved service connections between communities; reduced fragmentation of service and closure of service gaps; maintenance of existing services; and other factors such as geographic equity;
- (f) Advise staff regarding the opportunities to coordinate STIF funded projects in the Plan with other local or regional transportation programs and services;
- (g) Recommend to the Board of Commissioners a STIF Plan which includes the prioritization of projects proposed for funding within the Plan;
- (h) Develop processes for review and monitoring of ongoing funded projects and local Plans, which may include reporting and site visits to local public transportation providers receiving STIF project funding; and
- (i) If appropriate, propose changes to policies or practices to ensure that the Public Transportation Service Provider has applied the monies received in accordance with and for the purposes described in the STIF Plan or project proposal, and that the project does not unduly fragment the provision of public transportation services.

ARTICLE 5 Membership

Section 1. Number, Qualifications, and Selection of Members: The Committee shall consist of no less than five (5), and no more than seven (7) members, appointed directly by the Board, as follows:

- (a) To be qualified to serve on the Committee, an individual must:
 - 1. Reside or work in Columbia County; and

2. Be knowledgeable about the public transportation needs of residents or employees located within or traveling to and from the County.

(b) In accordance with STIF requirements in OAR 732-040-0035(6), at least one member from each of the following:

3. A low-income individual, or a person from a low-income household, as defined in Article 3, who uses transportation services in the County, or a representative of low-income persons or households who use transportation services in the County; and
4. Who is a senior or elderly individual or an individual with a disability, as defined in Article 3, and uses transportation services in the County, or a representative of seniors or people with disabilities who use transportation in the County; and
5. A public transportation service provider representative, as defined in Article 3.

(c) In accordance with STF requirements in OAR 732-005-0031(10) and (11), a majority of Committee members must be knowledgeable about the transportation needs of the elderly and disabled and be at least one of the following:

1. Elderly or Disabled and a user of Transportation Services in the County;
2. Elderly or Disabled and live in an area of the County where there are no Public Transportation Services;
3. Representative of Elderly or Disabled residents of the County; or
4. Representative of a Provider of services to the Elderly or Disabled in the County.

(d) Additional members may be representatives from any of the following groups, as defined in Article 3:

1. Local governments, including land use planners
2. Non-profit public transportation service providers,
3. Neighboring public transportation service providers,
4. Employers,
5. Social and human service providers,
6. Transit dependent users,
7. Social equity advocates,
8. Environmental advocates,
9. Bicycle and pedestrian advocates,
10. People with limited-English proficiency,
11. Educational institutions,
12. Major destinations

(e) The Board will seek to appoint Committee members who represent the diverse interests, perspectives, geography, and the demographics of the County. Consideration may also be given to individuals within these categories who are users of public transportation services provided within the County.

Section 2. Ex Officio Members: The Committee may additionally consist of any the following ex officio members, appointed by the Board of Commissioners as follows:

- (a) One (1) County representative;
- (b) Any additional representatives which the Board of Commissioners deems appropriate.

Section 3. Terms of Office: Terms shall be three (3) years. Any member may serve two (2) successive terms if reappointed by the Board of Commissioners. Terms begin on July 1 and end on June 30. Terms shall be staggered, with either two or three members' terms expiring each year.

Section 4. Member Responsibilities: Member responsibilities are as follows:

- (a) All Committee members shall attend meetings of the Committee and any meetings of the subcommittees to which they are appointed, and shall fulfill other duties as appointed by the Chairman;
- (b) Meeting attendance is mandatory unless previously arranged with the County Transit Administrator. Proxy representation is not permitted; and
- (c) All Committee members shall come prepared to achieve meeting objectives described in the published agenda, focus on the agreed scope of the group operation, and listen to and appreciate a diversity of views and opinions.

Section 5. Termination of Membership:

The Board of Commissioners may remove Committee members as follows:

- (a) The Board of Commissioners may declare a member's position vacant when the member has had three (3) unexcused absences in one year or no longer meets a membership requirement;
- (b) For cause following public hearing, for reasons including, but not limited to commission of a felony, corruption, intentional violation of open meetings law, failure to declare conflict of interest, or incompetence

Section 6. Vacancies: The Board of Commissioners shall make appointments to fill vacancies as they occur. Such appointments shall be for the duration of the unexpired term of that position.

ARTICLE 6 Officers

The following officers shall be elected from the Committee membership during the first meeting of each calendar year:

Chair: The Chair shall have the responsibility of conducting all meetings and hearings in an orderly manner. The Chair may not initiate a motion, but may second, and shall vote on each issue after the question is called. However, in the event the Chair's vote shall create a tie, the Chair shall refrain from voting.

Vice Chair: The Vice Chair shall be responsible for conducting the meetings and hearings in the absence of the Chair.

ARTICLE 7 Subcommittees

Section 1. Creation of Subcommittees: The Committee shall have the power to create subcommittees with such responsibilities as the Committee directs.

Section 2. Naming of Subcommittees: The Chair shall appoint and charge each subcommittee with its responsibilities, shall appoint the members of the subcommittee, and shall appoint the chair of the subcommittee in the event the subcommittee consists of more than one person. The subcommittee chair shall be responsible for scheduling meetings, assigning specific tasks within the mandate of the subcommittee, and reporting to the Committee concerning the work of the subcommittee.

ARTICLE 8 Advisors

The Committee and the subcommittees may call on lay citizens and professionals as advisors without voting rights to provide technical assistance, expert guidance and advice, data support and analysis, provide information for and testify in deliberations, and attend meetings to the extent deemed appropriate and approved by the Committee and the Chair.

Calling of advisors by the Committee will be coordinated by the Chair or subcommittee chairs through County staff assigned to the Committee.

ARTICLE 9 Meetings

Section 1. Regular Meetings: Meetings shall be held a minimum of two times per year, as required by statute, but may be held more frequently to carry out the purposes of the Committee. These meetings shall be held in publically accessible facilities, and shall take place during transit operating hours, to facilitate attendance of interested individuals.

Section 2. Special Meetings: Special meetings may be called by the Chair or by the Board of Commissioners by giving the members and the press written or verbal notice at

least 24 hours before the meeting.

Section 3. Quorum: A simple majority of the appointed, and filled, voting membership shall constitute a quorum. All business conducted with a majority vote of the quorum shall stand as the official action of the Committee.

Section 4. Voting: Each Committee member, except ex officio members, shall have one vote. In the event the Chair's vote shall create a tie vote, the Chair shall refrain from voting. A Committee member shall not vote on any funding decision in which they are an applicant for funds.

Section 5. Staff: Administrative staff to the Committee shall be determined by the Board.

Section 6. Agenda: The Chair, with the assistance of the County-provided staff, shall prepare the agenda of items requiring Committee action, and shall add items of business as may be requested by individual Committee members and/or the Board of Commissioners. Agendas of all meetings shall be posted in advance as required under existing County policy and filed with the Board.

Section 7. Notice: All members shall be given written or verbal notice of time, date, location, and purpose of the meetings at least three (3) days before a regular Committee meeting, and written or verbal notice one (1) day before a special meeting. In the event a member is provided with less than three (3) days notice of a regular meeting, or less than one (1) day notice of a special meeting, and objects to the proceedings based on a lack of adequate notice, all business conducted at that meeting shall be reconsidered at the next regular meeting or at a special meeting called with adequate notice.

Section 8. Minutes: Minutes recording all motions and subsequent action including the number of yes or no votes on each issue shall be taken. In addition, all conflicts of interest shall be noted. Minutes of all meetings shall be posted following all meetings as required under existing County policy and filed with the Board.

ARTICLE 10

Public Records & Meeting Law and Public Engagement

Section 1. Public Records and Meeting Law: The Committee is a public body for the purposes of ORS Chapter 192, and is subject to the statutory procedures related to Oregon public records and meetings. Pursuant to OAR 732-040-035(2)(b), written copies of Committee agendas, minutes, and Bylaws shall be made available to the public for a period of no less than six (6) years.

Section 1. Public Engagement: Pursuant to OAR 735-040-0035, the Committee shall strive to seek public engagement in all its deliberative processes, with particular regard to the selection of projects for inclusion and funding in the County STIF Plan. The Committee will work with County staff resources such as the County Public Information Officer to publicize key meetings and hold public forums as needed to ensure maximum public access to information and public participation in priority-setting exercises.

ARTICLE 11
Parliamentary Procedure

The current edition of Robert's Rules of Order shall govern the Committee where not inconsistent with these Bylaws or any special rules of order the Committee shall adopt.

ARTICLE 12
Conflict of Interest

A potential or actual conflict of interest shall be declared by any member who has or may have a conflict of interest as defined by Oregon law (ORS 244.020), prior to taking any action on the matter causing the conflict. No member shall vote upon any motion that requires declaration of an actual conflict of interest.

ARTICLE 12
Bylaws and Amendments

Section 1. Bylaws: The Committee shall maintain written Bylaws pursuant to OARS 732-040-035 that include, but are not limited to, name and purpose, committee membership criteria, appointment process, terms of office for the committee members, general procedures of the committee, member duties, meeting schedule, public noticing requirements and engagement processes, and the STIF Plan development process and general decision-making criteria.

Section 2. Review of Bylaws: The Committee shall periodically review its Bylaws and update them as required, but no less frequently than every three (3) years. Committee Bylaws will be reviewed by the County Counsel and presented to the Board for adoption. The Board may also elect to review Committee Bylaws at any time.

Section 3. Amendments: Committee Bylaws may be amended by the Board upon its own motion. Prior to an amendment, the Board may request a recommendation from the Committee which may recommend changes at any regular meeting of the Committee by a two-thirds vote of the appointed and filled membership, provided that the recommended amendment has been submitted in writing to the Committee members no later than three days before the regular meeting.

Columbia County
Out-Of-State Travel Authorization Form

EMPLOYEE INFORMATION:

First Name: Mike

Last Name: Paul

Email/Phone: michael.paul@co.columbia.or.us / 503-397-7247

Department: Public Health

Supervisor: BOC

TRAVEL INFORMATION:

Purpose of Travel: Child Fatality Review Training

Travel Destination - City/State: Vancouver

Dates of Travel: 12/11/18

Estimated Costs: mileage to training location

Source of Funds: Budgeted: Yes _____ No

Costs Reimbursed by Outside Agency: Yes _____ No

AUTHORIZATION:

I approve the travel as indicated and certify that funding is available for the payment of all travel expenses that will be incurred in connection with this travel.

Supervisor Name/Title: _____ Date: _____

Supervisor Signature: _____

**BOARD OF COMMISSIONERS
COLUMBIA COUNTY, OREGON**

Approved: _____ Denied: _____

By: _____

By: _____

By: _____

COMPLETED FORM MUST BE RECEIVED BY BOC OFFICE 30 DAYS PRIOR TO TRAVEL



Paul, Michael <michael.paul@co.columbia.or.us>

Child Fatality Review Training Opportunity

1 message

Amelia Kercher <akercher@amanicenter.org>
To: Michael Paul <michael.paul@co.columbia.or.us>

Fri, Nov 9, 2018 at 11:32 AM

Good Morning Michael,

The Department of Justice reached out to the Amani Center regarding a training opportunity and we are hoping you can join us.

I know that Jeff Auxier has wrapped you into re-initiating our county's process for these Child Fatality Reviews. It is just a unique coincidence that the DOJ happened to contact us about this training opportunity. It is December 11th from 1-4 in Clark County Washington and held by Abby Collier, Director of the National Center for Fatality Review and Prevention. They have opened up the training for one Oregon team and our Multi-Disciplinary Team was selected. Jeff is planning to go and so am I, Cassy and one of our medical examiners, we are also trying to get folks from the Schools, Law Enforcement and DHS to come join us. Is there any chance you could come? It would be really fantastic if you could join us for this training because part of the value of these fatality reviews is being able to look at things from a systems standpoint and with a public health/ prevention lens. I think having your with us at this training would be incredibly valuable and help us move forward in these reviews as a team. Please let me know if you have any questions or if I can be of any assistance.

Thank you,

Amelia Kercher

Amani Center

Program Coordinator

503-366-4005

CONFIDENTIAL E-MAIL

WHEREAS, the County published public notice of the sale on November 7, 2018, in the Chronicle, a newspaper of general circulation in the County; and

WHEREAS, County policy provides that a Buyer of tax foreclosed properties shall pay a \$145.00 administrative fee in addition to the agreed upon purchase price; and

WHEREAS, Seller intends to sell the Property to Buyer on the terms and conditions set forth herein.

NOW, THEREFORE, IT IS HEREBY ORDERED as follows:

1. Pursuant to ORS 275.225, the Board of County Commissioners authorize the sale of the above-described Property to Kathleen Russell and Brenda Vassau, for \$650.00, plus an administrative fee in the amount of \$145.00.
2. The Board of County Commissioners will convey the Property by Quitclaim Deed in a form substantially the same as Exhibit B.
3. The fully-executed Quitclaim Deed shall be in the County Clerk deed records by Columbia County.

DATED this ____ day of _____, 2018.

BOARD OF COUNTY COMMISSIONERS
FOR COLUMBIA COUNTY, OREGON

By: _____
Margaret Magruder, Chair

Approved as to form:

By: _____
Office of County Counsel

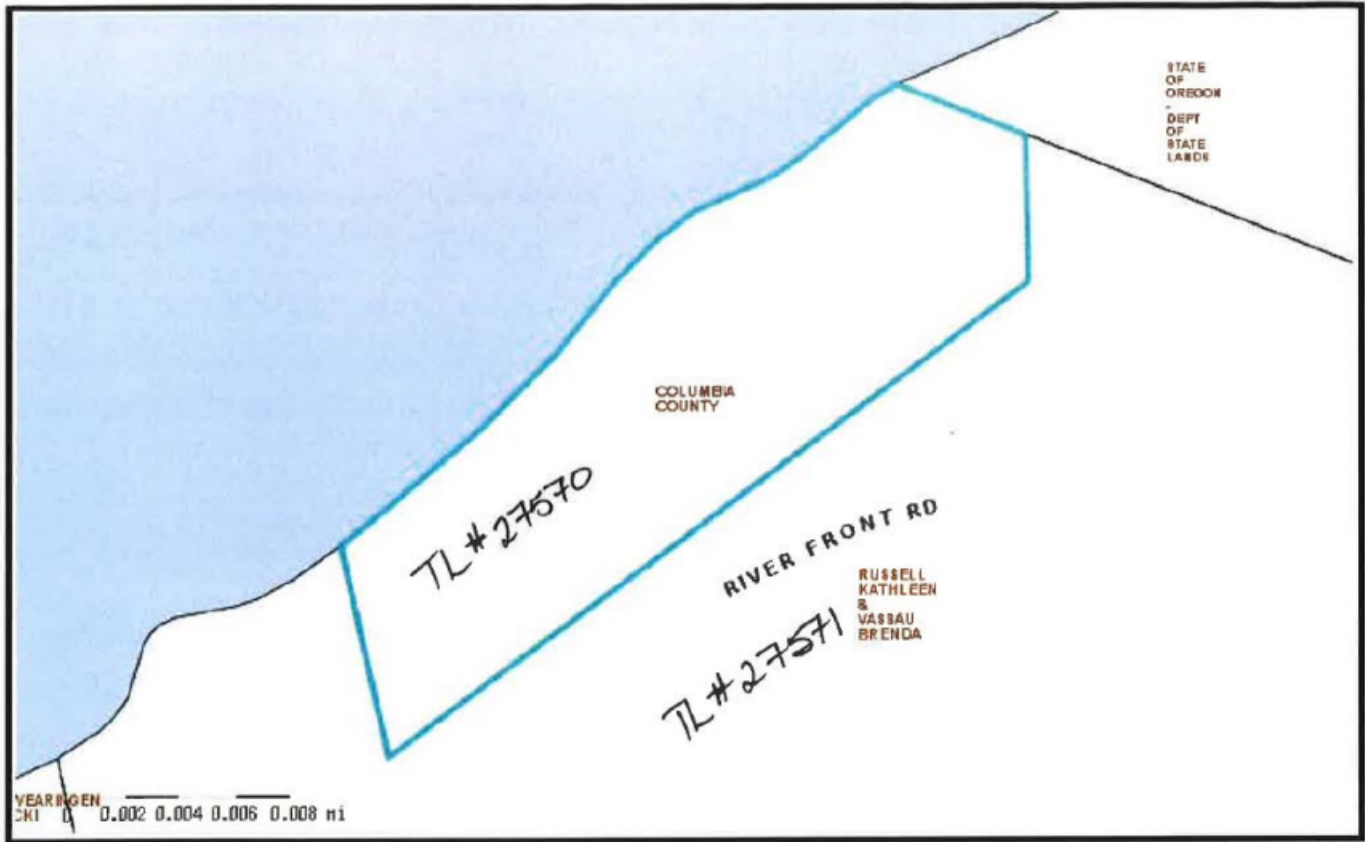
By: _____
Henry Heimuller, Vice Chair

By: _____
Alex Tardif, Commissioner

EXHIBIT A

Map of Tax Account No. 27570

Map



Columbia County



Columbia County Web Maps



Disclaimer: This map was produced using Columbia County GIS data. The GIS data is maintained by the County to support its governmental activities and is subject to change without notice. This map should not be used for survey or engineering purposes. Columbia County assumes no responsibility with regard to the selection, performance or use of information on this map.

Printed 06/08/2018

EXHIBIT B

AFTER RECORDING, RETURN TO GRANTEE:

Kathleen Russell and Brenda Vassau
PO Box 194
Trout Lake, WA 98650

Until a change is requested, all tax statements shall be sent to Grantee at the above address.

QUITCLAIM DEED

The **COUNTY OF COLUMBIA**, a political subdivision of the State of Oregon, hereinafter called Grantor, for the consideration hereinafter stated, does hereby release and quitclaim unto Kathleen Russell and Brenda Vassau, Grantees all right, title and interest in and to those certain parcel of real property identified in Columbia County records as Tax Map No. 8N4W31-BO-00600 and Tax Account No. 27570, and more particularly described on Exhibit A hereto:

The true and actual consideration for this conveyance is \$795.00.

This conveyance is subject to the following exceptions, reservations and conditions:

- 1) This property is conveyed AS-IS without covenants or warranties, subject to any municipal liens, easements and encumbrances of record.
- 2) All rights to any County, public, forest or Civilian Conservation Corps roads are hereby reserved for the benefit of Columbia County, Oregon.
- 3) All rights to any minerals, mineral rights, ore, metals, metallic clay, aggregate, oil, gas or hydrocarbon substances in, on or under said property, if any, including underground storage rights, surface mining, and also including the use of such water from springs, creeks, lakes or wells to be drilled or dug upon the premises as may be necessary or convenient for such exploration or mining operations, as well as the conducting of operations related to underground storage and production of gaseous substances on the property, are specifically excepted, reserved and retained for the benefit of Columbia County, Oregon, together with the right of ingress and egress thereto for the purpose of exercising the rights hereby excepted, reserved and retained.

This conveyance is made pursuant to Board of County Commissioners Order No. 48-2018 adopted on the ____ day of _____, 2018, and filed in Commissioners Journal at Book ____, Page ____.

EXHIBIT A
LEGAL DESCRIPTION

A portion of Lot 11 of the Midland Drainage District, as recorded in Plat book 1 page 38, Columbia County records, located in the Northwest $\frac{1}{4}$ of section 31, Township 8 North, Range 4 West, W.M., being more particularly described as follows:

Beginning at a point that is N14°29'W 379.20' and N51°37'E 60.00 feet from the Southwest corner of said Lot 11; thence N51°37'E a distance of 150.00 feet; thence N14°29'W a distance of 20.97 feet; thence N70°24'W a distance of 43.71 feet; thence S51°37'W a distance of 110.40 feet; thence S14°29'E a distance of 61.50 feet to the point of beginning, containing 0.18 acres more or less. **TOGETHER WITH,** that land lying between the above described parcel and Wallace Slough.

Note: This description is based on County Survey No. 1762

AFTER RECORDING, RETURN TO GRANTEE:

Kathleen Russell and Brenda Vassau
PO Box 194
Trout Lake, WA 98650

Until a change is requested, all tax statements shall be sent to Grantee at the above address.

QUITCLAIM DEED

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- 2) All rights to any County, public, forest or Civilian Conservation Corps roads are hereby reserved for the benefit of Columbia County, Oregon.
- 3) All rights to any minerals, mineral rights, ore, metals, metallic clay, aggregate, oil, gas or hydrocarbon substances in, on or under said property, if any, including underground storage rights, surface mining, and also including the use of such water from springs, creeks, lakes or wells to be drilled or dug upon the premises as may be necessary or convenient for such exploration or mining operations, as well as the conducting of operations related to underground storage and production of gaseous substances on the property, are specifically excepted, reserved and retained for the benefit of Columbia County, Oregon, together with the right of ingress and egress thereto for the purpose of exercising the rights hereby excepted, reserved and retained.

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Note: This description is based on County Survey No. 1762



PUBLIC ROAD EVENT PERMIT APPLICATION

(Please type or print clearly and submit with application fee of \$100 for small events, \$300 for large events [300 or more participants])

Date: October 25, 2018

Name of Event: Reindeer Run
 Sponsor: Columbia River Foursquare
 Type of Event: Charity fundraiser
 Purpose of Event: Support financially Toy-n-Jay, Food Bank, St. Helens Reserve Academy
 Date of Event: 12/01/18 Beginning Time: 8:00 A.M.
 Expected Number of Participants: 250 Ending Time: 12:00 P.M.
 Location of Assembly Area(s): Columbia River Foursquare 555 Commons Drive, St. Helens
 Assembly Beginning Time: 7:30 A.M.
 Number of Volunteers 50 Number/Type of Support Vehicles 2 motorcycles, 1 car
Route: Submit a map with the route clearly drawn. Indicate starting point, direction and ending point. Also include plans for rest stops, first aid stations, support vehicles, etc.
 Name of Applicant Molly Cooke
 Address 555 Commons Drive, St. Helens, OR 97051
 Work Phone 503-396-0357 Home Phone 503-366-0588 E-mail molly@crfoursquare.com
 Contact Person (other than applicant) Malcolm Hiatt
 Address _____
 Work Phone 503-781-7099 Home Phone _____ E-mail oregonfinberman@yahoo.com
 Chair/Race Director (for athletic events) Molly Cooke
 Address _____
 Work Phone _____ Home Phone _____ E-mail _____
 Previous Experience This is the 9th annual event

By signing this application, sponsor agrees to all terms and conditions set forth in the Public Road Event Ordinance, and any special conditions listed in the Permit, if this application is accepted and a Permit is issued by the County.

RETURN TO:
 Columbia County Road Department
 Cherie Moylan, Office Manager
 1054 Oregon Street
 St. Helens, Oregon 97051
 503.366.3961 (O)
 503.397.7215 (Fax)
cherie.moylan@co.columbia.or.us

Columbia River Foursquare Church
(Name of Sponsor)

By: [Signature]
(Signature of Authorized Agent)

For Use By County: Permits/Public Events/Forms/Public Road Event Application

Application Received 11-01-2018
 Application Fee Paid \$ 100- @
 Permit Issued _____

Insurance Certificate Received
 Indemnity Agreement Signed
 Deposit Received: \$ _____

RECEIVED
NOV 01 2018
ROAD DEPT.



Oregon

Cherie Moylan, Office Manager
County Road Department
1054 Oregon Street
St. Helens, Oregon 97051
503.366.3961

Board of County Commissioners
Columbia County Courthouse
230 Strand, Room 331
St. Helens, Oregon 97051
503.397.4322

In consideration of the issuance of a permit by Columbia County for the Public Road Event known as the Reindeer Run to be held on December 1, 2018, the undersigned sponsor/applicant for the event hereby agrees to defend, indemnify and hold Columbia County and other affected public agencies, the Board of County Commissioners and the boards of other affected public agencies, their officers, agents and employees (the Aindemnitees@) harmless from:

1. All liability, damage, loss, cost or expense, including but not limited to attorney's= fees, that the indemnitees may sustain or incur on account of any damage to or destruction of any property that the county may own or in which it may have an interest;
2. All liability, damage loss, cost or expense, including but not limited to attorney's= fees, on account of any damage resulting from injury to or death of any person or persons resulting from or in any way connected with the use by the sponsor/applicant, its agents or employees, of the road, site, area or facility to which the permit pertains.

Columbia River Foursquare Church
(Agency)

By: [Signature]
(Signature of Authorized Agent)

Dated: 11/1/18

BOARD OF COUNTY COMMISSIONERS
FOR COLUMBIA COUNTY, OREGON

By: _____
Chair

Dated: _____

RETURN TO:
Columbia County Road Department
Attn: Cherie Moylan
1054 Oregon Street
St. Helens, Oregon 97051
503.366.3961(O)
503.397.7215(Fax)
cherie.moylan@co.columbia.or.us



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

9/12/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. **IF SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Northwest Church Insurance PO Box 808 702 E Main St Hermiston		CONTACT NAME: Wendi Griffith PHONE (A/C, No, Ext): 5415676367 FAX (A/C, No): E-MAIL ADDRESS: wgriffith@simmons-insurance.com
		INSURER(S) AFFORDING COVERAGE INSURER A: BROTHERHOOD MUT INS CO INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:
INSURED Columbia City Foursquare Church DBA Columbia River Foursquare Ch 555 COMMONS DR ST HELENS OR 97051		

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

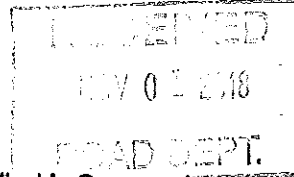
INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GENL AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			36M5A411427	05/01/2018	05/01/2019	EACH OCCURRENCE	\$ 100000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 50000
							MED EXP (Any one person)	\$ 10000
							PERSONAL & ADV INJURY	\$ 1000000
							GENERAL AGGREGATE	\$ 3000000
							PRODUCTS - COMP/OP AGG	\$ 3000000
								\$
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			36M5A411427	05/01/2018	05/01/2019	COMBINED SINGLE LIMIT (Ea accident)	\$ 1000000
							BODILY INJURY (Per person)	\$ 10000
							BODILY INJURY (Per accident)	\$ 150000
							PROPERTY DAMAGE (Per accident)	\$ 60000
								\$
A	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> EXCESS LIAB DED RETENTION \$			36M5A411427	05/01/2018	05/01/2019	EACH OCCURRENCE	\$ 1000000
							AGGREGATE	\$ 1000000
								\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below			N/A			PER STATUTE	OTH-ER
							E.L. EACH ACCIDENT	\$
							E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Columbia County, its officer's, agents and employees as additional insured, Reindeer Run 5k, 10k, half marathon, December 1st 2018, Columbia River Foursquare Church (555 Commons Drive) start/finish and through the streets of St. Helens.

CERTIFICATE HOLDER Columbia County 230 Strand Street St Helens OR 97051	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Wendi Griffith</i>
---	---

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This Liability Coverage Endorsement is subject to the terms of the applicable Commercial Liability Coverage Form (GL-100) and the Liability and Medical Coverage Form (BGL-11). Only one liability coverage coverage will apply to an occurrence and any related loss. This endorsement is attached to and made part of the policy.

**THIS INSURANCE ENDORSEMENT FORMS PART OF YOUR POLICY CONTRACT.
PLEASE READ IT CAREFULLY.**

MINISTRY OPERATIONS

**COMMERCIAL LIABILITY COVERAGE
PROVISION MODIFICATION**

DESIGNATED ADDITIONAL INSURED(S)

AGREEMENT

We provide the modified coverage described in this endorsement (BGL-150), but only if it is properly designated in the declarations, and only with respect to the Additional Insured(s) designated on the schedule(s) attached to this endorsement.

PROVISION MODIFICATION

With respect to the Additional Insured(s) and the Applicable Coverages designated on any schedule attached to this endorsement, Condition 7 of the Conditions section of the Commercial Liability Coverage Form (GL-100) and Condition 11 of the Conditions section of the Liability and Medical Coverage Form (BGL-11) are deleted and replaced by the following:

- 7 **Subrogation Rights** – If we make payment under any liability coverage or any medical coverage, we reserve the right to require from all applicable insureds, and from anyone to whom or on whose behalf we pay, an assignment of their right of recovery. Upon our request, such person or entity must transfer to us their right of recovery against any party responsible for the injury, and must assist us in our attempt to recover any amounts we have paid under the liability coverage or the medical coverage. We are not liable under any liability coverage or any medical coverage if any person has impaired our right to recover.

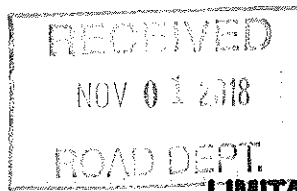
Waiver of Subrogation Rights – An insured may waive our right to recover against an

Additional Insured named in an endorsement properly designated in the declarations.

- 11 **Additional Insureds** – With respect to any person or entity shown on any schedule attached to the Commercial Liability Coverage Provision Modification – Designated Additional Insured(s) endorsement (BGL-150), we will provide the Applicable Coverages shown on any applicable schedule to the Additional Insured named in that particular schedule. Any Applicable Coverages shown on the schedule are provided only to the extent that any Additional Insureds shown on any applicable schedule are legally liable for the acts of you, your leader, your employee or your appointed person, as defined in relation to an Applicable Coverage shown on that particular schedule. Any Applicable Coverages granted to an Additional Insured by this endorsement and attached schedule(s) are strictly subject to the terms of the policy.

The limit of coverage provided to any Additional Insured(s) designated on any schedule attached to this endorsement will be the lesser of:

- a the limit shown on the applicable schedule for any designated coverage provided to that Additional Insured; or
- b the amount of coverage required to be provided to the Additional Insured under any applicable contract or agreement;



36MSA0411427

except that the limit of coverage provided by this endorsement shall never be greater than the limits indicated on the declarations.

The limit of coverage that applies to the Additional Insured will be a shared limit of coverage (shared with all other insureds under the Applicable Coverage of the policy). Nothing in this provision will act to increase any limit of the policy.

No coverage will be provided to any Additional Insured in relation to:

- a any liability incurred by an Additional Insured, other than tort liability; or
- b liability that is incurred prior to the date that we provide an applicable coverage to you, or that is incurred after a previously-applicable coverage terminates; or
- c any independent acts, errors or omissions of any Additional Insured.

Any coverage provided to the Additional Insured designated on the schedule in this endorsement will be primary and non-contributory in relation to other insurance provided to them on a primary basis by another policy.

Nothing in this endorsement will act to increase any limits of coverage, or to in any way modify any terms of the policy other than the terms specified herein.

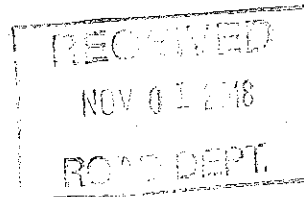
The coverage provided by this endorsement does not apply to liability arising solely out of the activity of any additional insured, or arising out of any operations other than your operations.

OTHER PROVISIONS

All other provisions of the applicable Commercial Liability Coverage Form (GL-100) and the Liability and Medical Coverage Form (BGL-11) apply to the Additional Coverages of this endorsement, unless otherwise modified herein.

This Schedule is an attachment to the Commercial Liability Coverage Provision Modification – Designated Additional Insured(s) endorsement (BGL-150). This schedule contains identifying and specifying information only, and does not grant, change or modify any coverage of the policy unless attached to the Commercial Liability Coverage Provision Modification – Designated Additional Insured(s) endorsement (BGL-150). This endorsement is attached to and made part of the Commercial Liability Coverage Provision Modification – Designated Additional Insured(s) endorsement (BGL-150).

**COMMERCIAL LIABILITY COVERAGE
PROVISION MODIFICATION**



DESIGNATED ADDITIONAL INSURED(S)

SCHEDULE

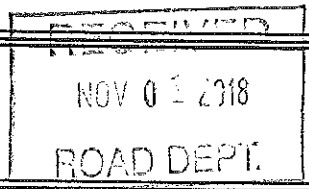
(The information required below may be shown on a separate schedule and/or supplemental declarations.)

Named Insured: COLUMBIA CITY FOURSQUARE CHURCH DBA COLUMBIA RIVER FOURSQUARE CHURCH	Policy Number: 36M5A0411427
Additional Insured: Columbia County 230 Strand St St Helens, OR 97051	
Applicable Coverage(s) and Limit(s):	
L	\$1,000,000
Coverage Begins: 12/01/2018	Coverage Ends: 12/03/2018

**GIVE THIS SHEET TO YOUR
INSURANCE CARRIER**

THIS PAGE IS TO BE MADE A PART OF
INSURANCE POLICY #

INSURANCE REQUIREMENTS



Before Columbia County can issue a permit for a public event, the sponsor must provide proof of public liability insurance, including property damage, covering all sponsor's activities, including volunteers, arising out of the event with a single limit policy of not less than \$2,000,000 covering all claims per occurrence.

The policy also shall bear the following endorsement:

"Without prejudice to coverage otherwise existing herein, Columbia County and all other affected public agencies, the Board of County Commissioners and the boards of other affected public agencies, their officers including the Columbia County Sheriff, agents and employees are included as additional insureds under this policy as to any claims or claims for injury to person, including death, or damage to property, resulting from or growing out of the activities of the named insured, including all volunteers, under the permit issued by the county for:

(NAME OF EVENT)

"It is understood and agreed that this policy shall not terminate or be canceled prior to the completion of the event without first giving 30 days written notice of intention to terminate or to cancel said policy to the county.

"Notwithstanding the naming of additional insureds, the said policy shall protect each insured in the same manner as though a separate policy had been issued to each; but nothing herein shall operate to increase the insurer's liability as set forth elsewhere in the policy beyond the amount or amounts for which the insurer would have been liable if only one person or interest had been named as insured."

A Certificate of evidence of such insurance, together with the above endorsement, shall be submitted to the County and shall be subject to the approval of the County Counsel on behalf of Columbia County as to the adequacy of protection.

SEND CERTIFICATE TO:

Columbia County Road Dept.

Attn: Cherie Moylan

1054 Oregon Street

St. Helens, Oregon 97051

503.366.3961 (O)

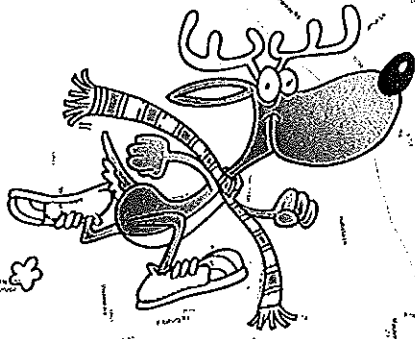
503.397.7215 (Fax)

cherie.moylan@co.columbia.or.us

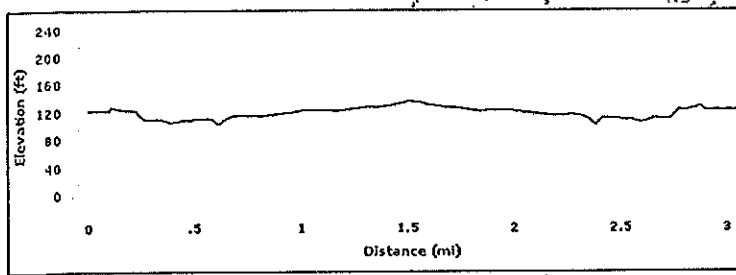
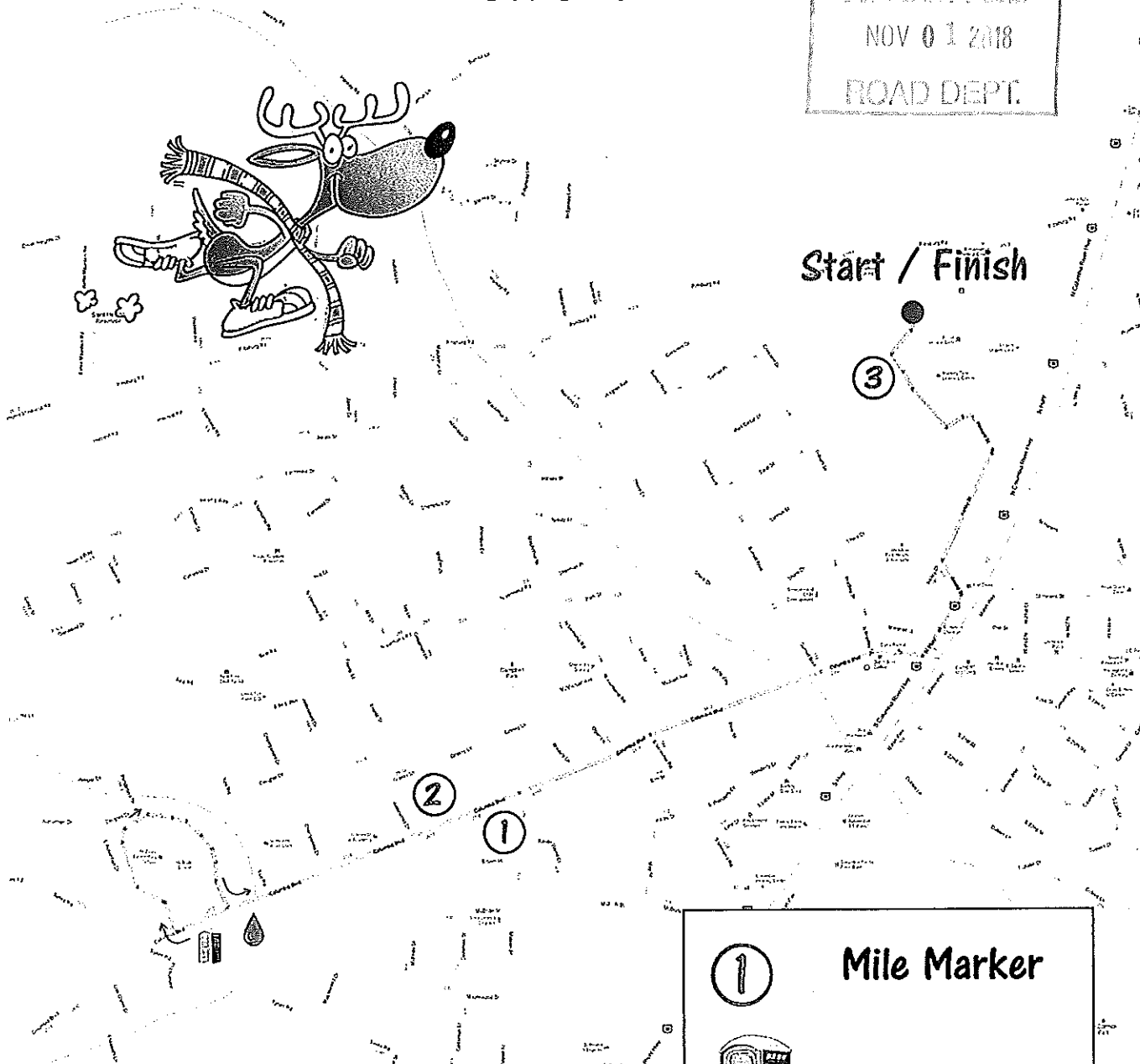
REINDEER RUN




5K COURSE

RECEIVED
NOV 01 2018
ROAD DEPT.



Start / Finish

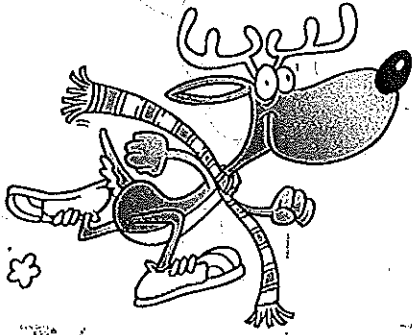


	Mile Marker
	Porta Potty
	Aid Station

REINDEER RUN

10K COURSE

RECEIVED
NOV 01 2018
ROAD DEPT.



Start / Finish

6

5

1

2

4

Turn Around



3



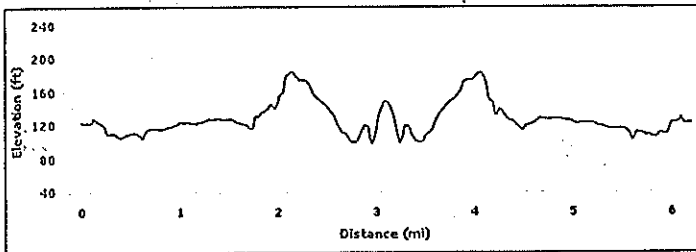
Mile Marker



Porta Potty



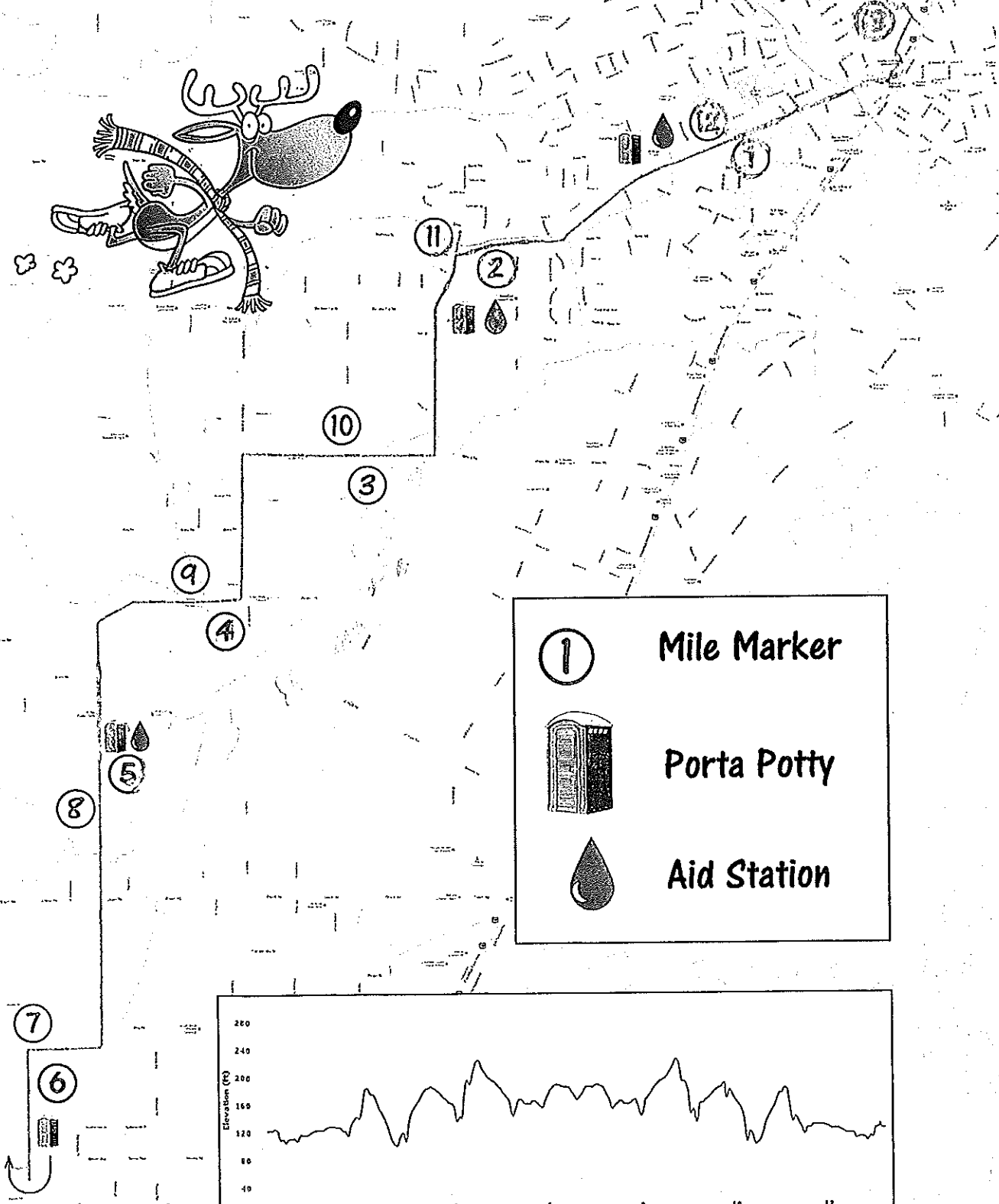
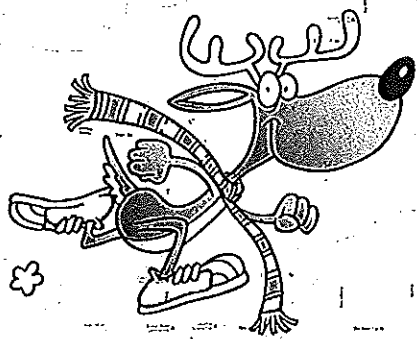
Aid Station



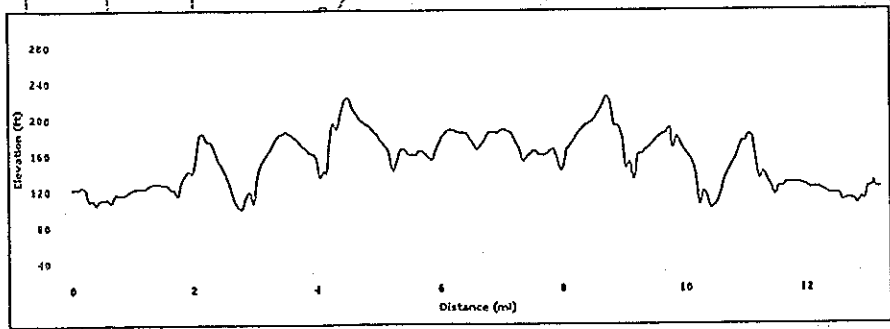
RECEIVED:
NOV 01 2016
ROAD DEPT.

REINDEER RUN

HALF MARATHON COURSE Start / Finish



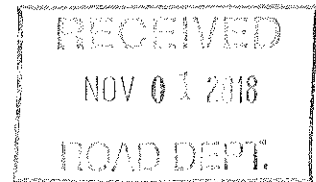
	Mile Marker
	Porta Potty
	Aid Station



Turn Around

Reindeer Run Routes

Traffic Control



5K

Race begins and ends at Columbia River Foursquare Church, 555 Commons Drive, St. Helens

- Kelly Street
- Arnold Street
- Hwy 30
- Columbia Blvd
- McBride Elementary (turn around behind school)
- Return

10K

Race begins and ends at Columbia River Foursquare Church, 555 Commons Drive, St. Helens

- Kelly Street
- Arnold Street
- Hwy 30
- Columbia Blvd
- Gable Road
- Bachelor Flat Road
- Ross Road
- Millard Road (turn around by horse ranch)
- Return

Half Marathon

Race begins and ends at Columbia River Foursquare Church, 555 Commons Drive, St. Helens

- Kelly Street
- Arnold Street
- Hwy 30
- Columbia Blvd
- Gable Road
- Bachelor Flat Road
- Ross Road
- Millard
- Bachelor Flat Road
- Bennett Road
- Hazen Road (turn around before Slavens Road)
- Return

Traffic Control:

There are C.E.R.T. volunteers at Hwy 30, Columbia Blvd, Columbia/Vernonia cross street, and Columbia/Sykes cross street

Event volunteers are located at all other street road changes.

Cones and signs with "runners on road" placed from Hwy 30 up Millard as well as on Bachelor Flat Road from the fairgrounds to Millard.

All volunteers have event shirts, reflective vests and flags.